

MULTNOMAH BAR ASSOCIATION FEES

Fees for implementing and administering a Flexible Benefits Plan program are as follows:

1. Initial Set-Up Charge (Over 10 Employees).
Includes plan document, summary plan description for each participant, nondiscrimination testing (25% Concentration and 55% Average Benefits Tests), employee communication materials, enrollment assistance and other related material in setting up program.

\$225.00
- 10 Employees or Less

\$200.00
2. Annual Administration Charge. This fee represents **subsequent** years expense for re-enrolling, nondiscrimination testing, forms and any changes to plan document.

\$150.00/year
3. Monthly Management Charge. This covers the cost of administering the **Flexible Spending Accounts** for each participant, includes claim processing, check issuance, generation of reports, quarterly newsletter and direct deposit.

\$5.00/participant
per month
(\$30.00 minimum/month)
- 10 Employees or Less

\$15.00 Minimum
4. Preparation and completion of IRS Form 5500.

\$100.00/year

Premium Only Plan Fees

1. Plan Set-Up. Includes master plan document and summary plan description, enrollment forms, nondiscrimination testing and on-going technical assistance as needed.

\$185.00

2. Annual Renewal. Includes nondiscrimination testing, preparing changes to plan document as needed and preparation of IRS Form 5500.

\$ 125.00/Year

Section 132 Transportation/Parking Program Fees

1. Initial Set-Up Charge. Includes plan document, employee communication materials, enrollment assistance and other related material in setting up program.

\$150.00

2. Annual Administration Charge. This fee represents **subsequent** years expense for re-enrolling, forms and any changes to plan document.

\$100.00/year

3. Monthly Management Charge. This covers the cost of administering the **PLAN** for each participant, includes claim processing and check issuance.

\$5.00/participant
per month
(\$30.00 minimum/month)

Note: The Initial Set-up and Annual Administration Charges will be waived if IAI administering Section 125 Plan.